



POSITION: PRODUCT ASSEMBLER
REPORTS TO: MANUFACTURING MANAGER

PRODUCT ASSEMBLER JOB SUMMARY

We are seeking a Product Assembler to assemble our line of tool and drive products in our assembly department and factory floor. This position requires some blueprint reading skills, as you must follow the design drawings and inspect your work for accuracy. You will work in an assembly area so you must have some experience working on a team. Experience constructing mechanical parts into finished products is beneficial in this role. You must be familiar and comfortable working with hand and power tools, maintenance, jigs and fixtures setup and operation of manual and semi-automatic presses.

Product Assembler Duties and Responsibilities

- Maintain, setup and operate both manual and semi-automated presses
- Pulling and staging jobs
- Read blueprints, inspect parts and run production jobs
- Maintain job records and track productivity
- Maintain a clean and safe work area
- Assists in maintenance and other duties in manufacturing
- Must adhere to the COVID-19 Safety Protocols including mask wearing in all common areas, at all times, and maintaining a social distance of 6 ft. (Response Plan must be signed upon hiring of right candidate)

Product Assembler Requirement and Qualifications

- Good dexterity and mechanical skills
- Able to consistently deliver superior results with minimum direction/supervision
- Engage in frequent bending, stooping, squatting, pushing and pulling of carts and part containers
- Able to stand for duration of work shift and lift/move up to 50 lbs.
- Basic data entry computer skills
- 1 or more years of assembly experience preferred
- HS grad/GED or equivalent work experience in related work area

Starting Salary: \$15.00 hr.



Job posting:

MIP is America's leading manufacturer of RC model car components and tools. We design, develop and manufacture all of our precision products in our state of the art Covina factory. We have an immediate opening for a Product Assembler to assemble our parts and products using manual and semi-automatic presses. This position requires the skills to data input, inventory control, inspection and building parts into finished products. You will work in a clean comfortable environment while supporting the manufacturing team. You must have mechanical acuity and be familiar with both inspection and hand tools.

This position requires a HS diploma/GED, equivalent work experience, the ability to follow verbal and written instructions, and perform basic computer skills. Team interaction, a personable professional demeanor and a high level of self-initiative are expected. You much have good communication skills to articulate your ideas to work well with our team.

A HS diploma and 1 or more years' experience in assembly is preferred. The job requires the physical stamina to stand for the duration of your work shift, agility/strength to lift/move up to 50 lbs., bending, stooping, squatting, pushing and pulling carts and containers. If you possess these qualities, you could become a member of our team and enjoy excellent benefits and opportunities.

Candidates must be able to pass a background check, provide employment references and be available to work Monday through Friday 5:00 am - 1:30 pm

Starting Salary: \$15.00/hour

We offer a safe workplace and employee benefits. Submit your cover letter and resume for consideration to careers@MIPonline.com.

Thank you,
Eustace Moore, Jr.
CEO Genius

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